

F.R. HAYTHORNE PARENT COUNCIL

Meeting Minutes – January 22, 2020

ATTENDANCE

Shelley Brewer Semple, Vice Chair
Colleen Miller-Helwig
Andrea Moniz
Marlene Crippin
Tracey Hill

Jessica Smith, Principal
Aaron Tuckwood, Assistant Principal
Erin Clark, Assistant Principal
Rita Lal, Teacher Representative
Don Irwin, Trustee

REGRETS

Stephanie Spilchak
D'arcy Vane

1. Meeting called to order at 6:00 pm
2. Call to Order / Introductions and Welcome
3. Approval of Agenda
 - Motion to approve: A. Moniz
 - a. Amendment made to adjust the agenda to place approval of agenda before approval of minutes
 - Motion seconded: S. Brewer
 - Motion passed
4. Approval of Minutes
 - Minutes from the October meeting were presented
 - Motion to approve: T. Hill
 - Motion seconded: A. Moniz
 - Motion passed



5. Trustee's Report

The following update was provided by Trustee D. Irwin:

I hope everybody had a wonderful family time and a well-deserved rest during the Christmas and New Year's break. I want to highlight five areas that the school trustees are working on in December and January.

- School transportation fees - we are reviewing how to make transportation fees more equitable for families and maintain the current level of service. Also new fees will need to include budget for the MELT program of driver training, allowances for carbon tax, and rising fuel costs.
- Student Capacity Planning - we are reviewing projected future student enrolments and school capacity in Sherwood Park and Fort Saskatchewan and processes for public input and discussion.
- Finalization of the 2020 / 2021 District Calendar.
- Combined 2018/ 2019 Results Review and Education Plan.- The overall district accomplishments are excellent and above the provincial averages on the Provincial Achievement Tests in Grades 3, 6, and 9 and on Diploma Exams in Grade 12.
- Kindergarten Registration and Returning Students in Grades 1 to 12 starts February 1. See the Elk Island Public Schools website - EIPS.ca for all the details. All registration can be completed on line.

Questions? / Comments / Suggestions

Please email (preferred) or phone Trustee Irwin at 587 986 3900.

6. Administration's Report

- Principal Smith highlighted Haythorne's participation in a "beyond the hurt," an anti-bullying program
- Mike Randall is a new teacher in construction
- Dallas Match and Deanna Wagner are two new educational assistants – this action supports capacity building in Haythorne as we
- Mr. Sonnenberg is moving to Lamont in a new role as Assistant Principal
- Band concert was cancelled because of weather, rescheduled for February 4 at 6pm

- Launching of “Haythorne’s Got Talent” is underway
 - The event will be held February 13
- Parent engagement survey was distributed to all grade 7 parents/students
 - Principal Smith will also encourage all parents and students to provide feedback, not just grade 7 families
- Closed boundaries have been established for the next school year
- The school has six basketball teams who are all very active with games/tournaments
 - No internal coaches this season, which has resulted in a lot of volunteer time from staff
 - Next year’s budget numbers may impact the ability to attract and pay coaches
- Assistant Principal Clark noted the Grade 7 orientation is set for April 23
 - Looking for parent input, ideas and info to assist in the orientation program
 - Principal Smith will include this in her weekly update
 - S. Brewer Semple suggested one idea is a “parent info sheet” to highlight all the ways parents can connect with the school
- Principal Smith discussed the budget, which we hope will be coming out the last week of February
 - The administration is looking to make a plan for budget as soon as possible
 - Working to cut costs where reasonably possible, but it is expected that there will be shifts
 - Principal Smith hopes to be as transparent as possible with parents as soon as information is available
- Principal Smith led a discussion on school fees
 - There will be program fee increases due to repairs and maintenance
 - Money not being pulled out of budget
 - Proposed lock purchase fee and increase in lunch hour supervision
- More information will be available once finalized and Principal Smith will provide updates through her weekly email to parents
- Question and discussion was held around immunization and dates for 2020

7. Teacher’s Report

- R. Lal provided an update regarding the teacher meeting, which was postponed due to weather

- Student suggestion box is now in place and teachers are encouraging students to provide their voice and feedback
- Next presentation for students is February 24 and will highlight Black History Month
- Bionic class is proving to be a successful opportunity for student engagement
 - Offers a consistent environment for students to listen and understand how the school operates

8. New Business

- COSC Review

A Committee of School Councils meeting was held on November 6, 2019. Issues discussed at the meeting included adjustments to school fees, School District advocacy to the provincial government, budgeting and school class sizes, and engaging parents.

Minutes from the meeting are attached herein.

- Hawk's Nest

Principal Smith noted that they have not been able to attract a staff member to run Hawk's Nest. It is a revenue losing operation, which makes it a challenge, there are other ideas to ensure the space can be utilized, including potential for fundraising opportunities, it has to be volunteer and not a paid position, additional ideas are being considered

9. Next meeting date is February 19, 2020 at 6:00 pm.

10. Motion to adjourn meeting at 7:27 pm

- Motion to approve: T. Hill
- Motion seconded: M. Crippin
- Motion passed and meeting adjourned