

Virtual F.R Haythorne Parent Council Meeting
Meeting Minutes- October 21st, 2020

Attendance:

Jessica Smith (principal)	Nicole Moorji
Erin Clark (vice principal)	Cecile Palm
Aaron Tuckwood (vice principal)	Tamara Parker
Shelley Semple (vice chair)	Pam Smith
Paula Alexandre	Stephanie Spilchak
Sherri-Dawn Annett	Tracie Warnick
Marlene Crippin	Jessica Winship
Jennifer Daly	Robyn York
Kim & Shane Derewianka	
Irene Hamm	
Jeff Hanrahan	
Gina Hartman	
Amanda Heinrich	
Colleen Helwig	
Tracey Hill	

Regrets: Darcy Vane

- 1.) Meeting called to order online at 6:04pm
- 2.) Approval of Agenda :
 - Motion to approve agenda: Leslie Luke, Seconded by Marlene Crippin
 - Motion passed
- 3.) Approval of Minutes from Sept 2020 mtg.
 - Minutes approved by Marlene Crippin, Seconded by Sherri Dawn
 - Motion passed
- 4.) Trustee Don Irwin report:

Thanks for your invitation to your September meetings.

All of you are off to a very good start – we just need to be diligent to hold the course.

The Parent Engagement brochure is now available (copy sent separately). Please review it in your Parent Council and circulate it to all parents and stakeholders.

Schools Results Review are back on the schedule in November. Reviews look at last year's school results and this year's plans.

Committee of School Councils (COSC) Meeting was Wednesday night (Oct 8) at 7pm (online)

The next Public Board Meeting is on November 26th with the agenda on the EIPS.ca website.

COVID school cases have been entering from outside the school.

If you have questions or input on any item on the agenda or anything else please call or text me at 587 986 3900 or email me at don.irwin@eips.ca.

Together with you,

Please contact me with questions or comments.

Don Irwin

Sherwood Park Trustee

Email: Don.irwin@eips.ca

5.) Administration Reports:

Jessica Smith

- This is a wonderful community to work with and in
- We learned lots during quarantine
- Communication was quick after the first case at FRH
- EIPS and FRH Staff is working closely with AHS
- Staff did a great job covering teachers who were off
- PD day the staff did training for COVID and what to do when kids are missing days of school.
- The new weekly SMORE is new, it's colorful and bright and full of info for parents
- School Education Plan:

a)Literacy - 1 year growth is what they want to see each year per student
-STAR assessment

b)Intentional Targeted Math- white boards were purchased so each child could share their math strategies

c)School Culture- we want to keep it positive and make FRH a place where kids feel a sense of community and that there's a time and space for everyone!

Mr.Tuckwood

- Brightspace is a new online platform for EIPS. Some students love it, some not so much.
- FRH has the highest student engagement (signed in) on Brightspace in EIPS!
- Everyone is adjusting to this new platform including teachers
- Interviews will be done via booking online on the website and phone call interviews is how they will be done at this time. Teachers will try contacting parents twice.

Mrs.Clark

- Fundraising: would like to use this to help build a space for outdoor learning
- In Nov. beef jerky sales will be on the parent portal and orders will be here in time for xmas.
- Flip Give or Skip the Depot are other possible fundraising options later in the year.

Mrs.Lal

- Thanks for being a supportive community! Please feel free to contact teachers at any time via email.
- Leadership kids will be meeting with Mr.Tuckwood????
- Kids are excited about Halloween! Despite Covid, school spirit is going to be kept alive.
- Costumes will still need to have a mask, need to be appropriate, no weapons, no full face coverings

8.) COSC Review- Jeff Hanrahan

COSC

Below is a brief overview of what took place at the last COSC meeting on Oct. 7, 2020.

OVERVIEW:

Key topics:

- Election of chair, vice-chair and secretary
- COSC Planning for 2020-21
- ASCA Update
- Caregiver Series
- COSC Operational Procedures
- School Re-Entry

ELECTION OF CHAIR, VICE-CHAIR AND SECRETARY

The meeting started with the election of the COSC Chair, Vice-Chair and Secretary for the 2020-21 school year. The positions are as follows:

- *Chair:* Lesley Bowman, Pine Street Elementary
- *Vice-Chair:* Devon Marshall, Strathcona Christian Academy Elementary
- *Secretary:* Position remains open. At the start of every meeting, the Chair will continue to seek a secretary until the position is filled.

2020-21 COSC MEETING DATES

For the 2020-21 school year, COSC meetings are taking place virtually using the platform Zoom on the following dates:

- Oct. 7, 2020
- Nov. 4, 2020
- Jan. 6, 2021
- Feb. 3, 2021
- March 3, 2021
- April 7, 2021
- May 5, 2021

2020-21 MEETING TIME

Some members suggested starting the COSC meetings at 6:30 p.m., given meetings are virtual for the 2020-21 school year. Before making a decision, members asked EIPS to circulate a survey to determine if an earlier start time worked for all members. The link to the survey is below. It's a quick survey and shouldn't take more than one minute to complete. The survey deadline is **Oct. 28, 2020**.

[Survey: COSC meeting time 2020-21](#)
closes **Oct. 28, 2020**

ALBERTA SCHOOL COUNCILS' ASSOCIATION

[Alberta School Councils' Association](#) (ASCA) is the provincial organization for parents on school council—all EIPS schools are members. Below may be of interest to COSC members:

- The ASCA website offers various resources for school council members designed to enhance school council effectiveness and parent engagement.
- Particularly useful is the recently updated, "[School Council Resource Guide](#)," which steps members through the purpose and role of a school council.
- The [School Council Engagement Task Force](#) is a committee EIPS school council members may want to participate on. Committee members offer feedback to the Board of Directors to help determine future advocacy issues.
- This year, ASCA is also hosting:
- *Meeting Mondays* – An open agenda that parents can join, ask questions and get school council support.
- *Webinar Wednesday* – Webinars that feature abbreviated versions of ASCA's regular workshops.

CAREGIVER EDUCATION SERIES

Alberta Health Services is hosting a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, ADHD, depression, self-harm, technology, teens and teaching leadership skills, communication, resiliency, and more. [Learn more](#)

COSC OPERATING PROCEDURES

Lesley Bowman, the COSC Chair, went over the recently updated COSC Operating Procedures, which guides the work and supports the operations of COSC. The COSC Operating Procedures are available online at eips.ca. [COSC Operating Procedures](#)

EIPS RE-ENTRY

Superintendent Mark Liguori and Associate Superintendent Sandra Stoddard discussed the Division's school re-entry plan. The discussion outlined how schools are operating and

expectations throughout the COVID-19 pandemic. The goal: To ensure operations take place in the safest way possible, the risk of transmission is low, and everyone continues to learn and work in a safe environment. [EIPS COVID-19 Guidelines](#)

UPCOMING EVENTS AND IMPORTANT DATES

October 24	United Nations Day
November 4	Early Dismissal
November 11-14	Fall break (schools are closed)

You can also join COSC on Facebook to share information and ask questions with other school councils. To join the group, visit <https://www.facebook.com/groups/471089089934102/>.

Additional information from the Oct. 7, 2019 meeting is available at www.eips.ca. The next meeting takes place on Nov. 4, 2020. We look forward to seeing you there.

9.) Questions for Admin:

- Will report cards still be proceeding? Yes, and marks are always live and being updated weekly by teachers. Formal report cards will be early Dec, not printed but marks will be frozen. Please talk to teachers or administrators if you need help

10.) Motion to adjourn meeting at 6:45pm

- Motion to approve: Cecile Palm, Seconded by Jessica Winship
- Motion passed and meeting adjourned

Next meeting TBD