

F.R. Haythorne Junior High School Council Meeting

Wednesday, November 16, 2022 - Online Meeting

Attendance:

Jessica Smith - Principal	Mark Weaver - Vice Principal
Shelley Brewer-Semple - Chair	Melanie Jimmy - Administration
Rejeita Kumar - Vice Chair	Erin Wildboer - Parent
Charmyn Thompson - Secretary	Kya Martin - Parent
Cathy Allen - EIPS Trustee	Colleen A. - Parent

- 1) Call to order/introductions - 5:41 p.m.

- 2) Approve Minutes from last meeting:
 - a) Seconded - Charmyn Thompson
 - b) Approved - Rejeita Kumar

- 3) Approve agenda:
 - a) Approved - Charmyn Thompson
 - b) Seconded - Rejeita Kumar

- 4) Cathy Allen, Trustee Report:

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BOARD POLICY AMENDMENTS: POLICY 8

The Board approved an amendment to [Board Policy 8: Board Committees](#). The change allows community members on the Audit Committee to apply to serve additional two-year terms—removing a maximum of serving two consecutive terms.

MODULAR CLASSROOM REQUEST: 2022-23

The Board directed EIPS administration to request funding from Alberta Education to address needed changes to several modular classroom units in the 2023-24 school year. If approved, the Division will:

- relocate two modular classrooms to SouthPointe School from École Campbelltown;
- add two new modular classrooms to SouthPointe School; and
- demolish three aging modular classrooms at Uncas Elementary—followed by a site reclamation.

The Board also directed administration to explore the viability of adding new modular classrooms at James Mowat Elementary. EIPS hopes a decision from the province comes before the end of the 2022-23 school year.

DIVISION CALENDAR

The Board approved the Division calendars for the next two upcoming school years . eips.ca/calendar

Highlights include:

2023-24	2024-25
<ul style="list-style-type: none">• first day of school – Aug. 31, 2023• November break – November 6-10• Christmas break – December 25 to January 5• second semester starts – February 1• Teachers’ Convention – February 8-9• spring break – March 25-29• last day of classes – June 26, 2024	<ul style="list-style-type: none">• first day of school – Aug. 29, 2024• November break – November 11-15• Christmas break – December 23 to January 3• second semester starts – January 30• Teachers’ Convention – February 6-7• spring break – March 24-28• last day of classes – June 25, 2025

UNAUDITED FINANCIAL REPORT

The Board received for information the Unaudited Financial Report for the 2021-22 school year—September 1 to August 31. The Division ended the 2021-22 school year with an overall operating deficit of \$1.76 million, which was less than budgeted by \$4.58 million. The primary reasons the deficit was lower than budgeted: cautious budgeted COVID-19 costs, changes to grant funding, and school and department surpluses. The planned deficit was offset by operating reserves to cover costs to support schools and departments, post-pandemic recovery efforts and the new curriculum work (see page 49, “[Unaudited Financial Report](#)”).

UNAUDITED ACCUMULATED SURPLUS

The Board received for information the Unaudited Accumulated Surplus Report as of Aug. 31, 2022. The Division’s accumulated surplus totals \$22.69 million, which includes investment in Board funded tangible capital assets (\$5.97 million); unrestricted surplus, operating reserves (\$15.01 million); and capital reserves (\$1.71 million). Included in the operating reserves is the Division Unallocated Reserve, which EIPS maintains to cover emergent issues, price fluctuations and stabilize funding in the future. The Division Unallocated Reserve is at \$10.11 million. (see page 65, “[Unaudited Accumulated Surplus at Aug. 31, 2022](#)”)

EIPS ENROLMENT: 2022-23

The Board received for information the Division's Enrolment Report for the 2022-23 school year. Enrolment numbers were collected from the PowerSchool database on Sept. 29, 2022. In total, 17,460 students are registered within EIPS—an increase of 336 students from fall 2021.

Please contact me with questions or concerns,

Cathy Allen

780-417-8109
cathy.allen@eips.ca

Question for Cathy Allen -

Re: Mental Health Assistance for families with EIPS

- “The Re-Set Process” by Dyanne Lewis Carrere, M.Ed., and Wynne Kinder, M.Ed read by several staff. (added by Jessica Smith) Helpful in understanding and implementing proactive methods to positively impact and support students
- Board approved additional funds to assist children with anxieties returning to school after the COVID lockdowns

5) Administration Report

Jessica Smith, Principal:

- EIPS Results Review, December 5th
 - School goals have been shifted to Assessment, Culture and Lifelong Learning
 - Discussions to evaluate how this shift has gone, and how to assess and utilize data collected to further school education plans will take place on December 5th.
- School Education Plan (SEP) for 2022-23 school year assessment
 - There has been great excitement and enthusiasm among staff with plans, and activities that focus on school goals in **assessment, culture and lifelong learning.**

- The creation of the space referred to as the Hawk Room has proved successful. It has seen 610 students utilize it for at least one period, for exam writing or a space to decompress.
 - Teacher and educational assistant (EA) present to check in with students utilizing the Hawk Room - seeing benefits.
 - Further look on data collection and assessments
- Blanket Exercise

Based on indigenous methodologies with the goal to build understanding about our shared culture in indigenous and non-indigenous people in Canada.

 - Grade 9's learning more about Indigenous culture
 - Suggestion made for future inclusion of family of students to help facilitate home discussion in cultural diversity and acceptance.
- Concrete Theatre
 - F.R.H. hosted Concrete Theatre, "A.R.C.: Anti Racism and Change"
 - Students watched short films that led to facilitated discussion and theatrical exploration of the themes during two classroom workshops - lots learned, and was a great time

Mark Weaver, Assistant Principal:

- Hot Lunch
 - The "Hawks Nest" opened, successfully selling some hot lunch options, currently acting as a fundraiser for the grade 9 French trip to Quebec..
 - Opportunities surrounding staff and students operating the Hawks Nest for future class fundraisers to be discussed
 - Talks of expanding the menu
- SEP - Lifelong Learning
 - Finding ways to tie F.R.H. and Bev Facey Senior High programs for ease of grade 9 transition to grade 10.

- Investigate cross curricular activities that intersect
- Grade 9, Take Kids To Work Day, went well and inspired thoughts on making this an even bigger, potentially longer standing event.

Considerations to possibly include:

- Lunch hour presentations by parents, educators, and community members, discussing various careers, jobs and educational routes.
 - Established questions to help facilitate relevant inquiries for comparison.
- Student Voice
 - Results Review to be held on December 5, 2022, from 10 a.m. until 1;30 p.m.. Elk Island Public School (EIPS) Board of Trustees, are hosting students from grades 5, 8 and 11, to share their thoughts and opinions of what is going well, and what could be improved with their education experience, since the implementation of the new School Education Plan (SEP).
 - Parent from each school to go as well. Volunteer to contact Mark Weaver.

Jessica Smith, on behalf of Brendt Sonnenberg (absent):

- Athletics Update
 - 17 volleyball games currently affected to date due to illness among players, extended the season and delaying basketball tryouts,
 - Basketball tryout December 2, 2022 @ 7 a.m.
- SEP - Culture
 - Successful BBQ - another to be held in the Spring of '23
 - Terry Fox Fundraiser a huge success, raising more than \$3000. This resulted in student satisfaction with the goal being reached, resulting in the promised wacky hair coloring for Mr. Sonnenberg and Mr. Weaver.
 - Online donation option proved helpful in achieving fundraising goal
 - Halloween Movie Night a success
 - December will see donations for Food Bank

6) Staff Report

Melanie Jimmy, Education Assistant (EA):

- School/Class Updates
 - Teachers checking in regularly with student anxiety
 - Remembrance Day Ceremony was held in class with piper walking the school playing
 - Halloween was observed with lots of participation, dressing up; movie night
 - Lunchtime events keeping students engaged - sports in the gym, use of the library
 - Bannock and juice boxes to be provided to students, November 23rd.
 - Hawk Room is being well utilized - students are aware of it

6) Additions to next meeting agenda:

- Staff appreciation
- Report re: Results Review, Board of Trustees

7) Motion to close meeting - 6:22 p.m.

- a) Motion: Charmyn Thompson
- b) Seconded: Rejeita Kumar

Next Meeting: January 18, 2023