



**F.R. Haythorne Junior High School Council Meeting**

**Wednesday September 14, 2022 – In person Meeting**

<b>Attendance:</b>		
Rejeita Kumar	Colleen Miller-Helwig	Jenn Campbell
Jessica Smith	Cathy Allen	Charmyn Thompson
Mark Wever	Cecile Palm	
Brendt Sonnenberg	Sivanthy Suntharalingam	
Melanie Jimmy	Michelle Beck	

**Minutes**

**F.R. Haythorne Junior High School Council Meeting**

**Wednesday September 14, 2022**

- 1) Call to Order/Introductions - 5:41pm
- 2) Approve Minutes from last meeting
  - a. Approve – Cecile Palm
  - b. Second – Michelle Beck
- 3) Approve Agenda- additions/deletions
  - a. Approve – Cecile Palm
  - b. Second – Colleen Miller-Helwig
- 4) Secretary – Nomination Charmyn Thompson
  - a. Rejeita
  - b. Colleen Miller-Helwig
  - c. Voted in
- 5) Trustee Report- Cathy Allen

Welcome back to everyone in the F.R. Haythorne School community

#### BOARD ORGANIZATIONAL MEETING

The first Board of Trustees meeting for the 2022-2023 school year was held on Thursday August 25, 2022. Trustee Boymook was acclaimed as chair and Trustee Holowaychuk was acclaimed as vice-chair.

The appointments of trustees to various committees will be approved at the September Board meeting

#### RESERVE SPENDING

The Board of Trustees approved the recommendation to ask the Minister of Education for permission to access Division reserves. Specifically, Elk Island Public School will ask to use \$2.2 million—\$1 million from operating reserves and \$1.2 million from capital reserves—to cover the costs for needed repairs to Salisbury Composite High’s stormwater drainage system. To minimize school distributions, if approved, the work will take place during school break periods, starting summer 2023.

#### UPCOMING EVENTS

Brentwood Elementary Public Engagement Session – September 13, 2022  
Summerwood, Summerwood North and Lakeland Village Public Engagement Session  
James Mowat Elementary Enrolment Pressures Session – September 22, 2022  
LOGOS Christian program Public Engagement Session  
French Immersion program (grades 7-12) Public Engagement Session  
Vegreville Value Scoping Workshops - September 12 and 14, 2022  
Board of Trustees Evaluation

Rally for Education at the Legislative Grounds on Saturday October 22, 2022

Please contact me with questions or concerns.

Cathy Allen

[cathy.allen@eips.ca](mailto:cathy.allen@eips.ca)

780-417-8109

#### 6) Administration Report-

Jessica Smith-

- Start up
  - Has been great
  - Lots of upgrades to the school- library, painting, new vb poles/nets, roof
  - Upcoming work is the kitchen expansion/remodelling
- SEP Goals

- Assessment
- Culture
- Lifelong Learning
- Staffing Updates
  - Mrs. Webb (ab) Mrs. Korseniewski
  - Mrs. Lewis (ab) Ms. Paterson
  - Mr. Uriliak (ab) Mrs. Derewianka
  - New hires
    - Charla Majeran (library technician)
    - Jocelyn Scott (Educational assistant)
    - Debra Payne (Educational assistant)
- Communication
  - Hawk's View
    - all information will be sent out Friday
    - Let us know if anything is missing

Brendt Sonnenberg-

- Athletics
  - Volleyball and Cross country have started
  - Due to interest, we will be running developmental teams
  - Check out the website/instagram and hawk's view for upcoming dates and information
  - This weekend is the Sr EIAA tournament (Girls at FRH and Boys at LLR)
  - Next weekend Sr. Teams in the Facey tournament and Jr. Teams in the EIAA tournament
  - Parent meetings will be had before tournaments
- Safron/social media
  - What do you want to see?
  - We are looking into short videos for parents about technology vs sessions
    - Apps
    - Social Media
    - PowerSchool
    - Brightspace
- Culture Club
  - Looking to survey parents about what we need to make this year successful
  - Focus on Students first
  - Invite people in
  - How do we get more parents involved

Mark Wever

- Hot lunch
  - Starting up in October
  - Please let us know if you have ideas (Pizza, perogies, food trucks)
  - We are looking to get subs, cup a soup and drinks at the Hawk's nest soon
- Mental Health Capacity Builder
  - Asma is at FRH again this year
  - Lots of activities planned for lunches

#### 7) Staff Report- Melanie Jimmy

- Student supports available
  - Hawk Room (staffed with EA and Teacher) it is available for academic and social emotional regulation
  - QR codes have been put up around the building to support students connecting with adults
  - Focus on connections
  - Open Door policy
  - Regular check ins from staff
  - Cultural space open upstairs for students and staff

#### 8) COSC Review-

Below is a brief overview of what took place at the last COSC meeting on Oct. 5, 2022.

#### **KEY AGENDA TOPICS**

- Election of Chair, Vice-Chair and Secretary
- COSC Planning for 2022-23
- ATA report
- ASCA update
- COSC operational procedures
- Caregiver Education Series
- School Council Grant
- EIPS Three-Year Engagement Plan
- New curriculum and assessment tools

#### **ELECTION OF CHAIR, VICE-CHAIR AND SECRETARY**

The meeting started with the election of the COSC Chair, Vice-Chair and Secretary for the 2022-23 school year. The positions are as follows:

- *Chair:* Lesley Williams, Sherwood Heights Junior High
- *Vice-Chair:* Chelsea Pretzlaw, Ardrossan Elementary

- *Secretary:* Ken Allan, A.L. Horton Elementary

### **2022-23 COSC MEETINGS: Dates and time**

COSC members discussed meeting dates, time and format for the 2022-23 school year.

Members agreed to the following:

- Meeting Dates:
  - Nov. 2, 2022
  - Jan. 4, 2023
  - Feb. 1, 2023
  - March 1, 2023
  - April 5, 2023
  - May 3, 2023
- Meeting times: 7 p.m. to 9 p.m.
- Meeting format: in person. During bad weather, meetings may take place virtually.

### **ATA REPORT: Stand for Education**

ATA Local No. 28 President Deneen Zielke discussed the Local's campaign Stand for Education. The campaign is meant to engage teachers, support staff, parents, students, trustees, and the public to stand together and make the education of children an issue that must be supported. The Stand for Education campaign starts with a one-hour rally at the Alberta Legislature—at 1 p.m. on **October 22**. Park and Ride buses will run every 20 minutes from the Bethel Transit Station, starting at 11:15 a.m. The Local has also arranged for buses to take members from Salisbury Composite High to the rally. The deadline to register: **October 10**. [Register](#)

### **ALBERTA SCHOOL COUNCILS' ASSOCIATION**

[Alberta School Councils' Association](#) (ASCA) is the provincial organization for families on school council. Below may be of interest to COSC members:

- The ASCA website offers various resources for school council members designed to enhance school council effectiveness and parent engagement.
- Particularly useful is the "[School Council Resource Guide](#)," which steps members through the purpose and role of a school council.
- Purchasing a membership is easy. Simply, send an email to [Corrie Fletcher](#) that your school council—including your school council name—wants a membership to ASCA for the 2022-23 school year. EIPS will take care of registering your school council and covering the costs.
- For more information, visit [albertaschoolcouncils.ca](http://albertaschoolcouncils.ca).

### **COSC OPERATIONAL PROCEDURES**

The [COSC Operational Procedures](#) are available on the EIPS website and the [COSC Facebook page](#).

### **CAREGIVER EDUCATION SERIES: October**

Alberta Health Services is hosting a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges

impacting children and adolescents. Session topics include anxiety, ADHD, depression, self-harm, technology, teens and teaching leadership skills, communication, resiliency and more. [Learn more](#)

### **SCHOOL COUNCIL GRANT**

#### **Message from COSC Chair Lesley Williams:**

Alberta Education is providing school councils with a \$500 School Council Engagement Grant. Those school councils interested in accessing funding must meet [Alberta Education's School Council Engagement Grant Criteria](#), which essentially means opportunities that help build capacity and strengthen engagement.

To reduce the administrative burden for the deployment of the grant money, school councils can make their requests through the EIPS COSC Chair, by filling out and submitting the online [School Council Engagement Grant Request Form](#). School councils can also work collaboratively with other school councils to pool funds for added value. All submissions that meet the grant criteria will be approved and announced at the COSC meeting during the "For Information" section, on a monthly basis. EIPS will then complete the activity payment on behalf of the school council—simply submit the invoice to [finance.submissions@eips.ca](mailto:finance.submissions@eips.ca) and cc [Emma Small](#).

### **EIPS THREE-YEAR ENGAGEMENT PLAN**

Superintendent Mark Liguori discussed the [EIPS Three-Year Engagement Plan](#). The discussion outlined four projects the Division is undertaking to identify areas EIPS can improve operations to best serve students, including programming and school capacity considerations.

### **NEW CURRICULUM AND ASSESSMENT TOOLS**

Associate Superintendent Sandra Stoddard spoke about resources the Division has created for the new curriculum and the assessment tools being used for the school year.

#### **New Curriculum:**

The Board allocated funds to continue our Division's efforts around building teacher capacity to successfully implement the new curriculum in the 2022-23 school year. A group of seven teachers were seconded to develop high quality unit plans assessments and resources in English Language Arts (K-3), Mathematics (K-3) and Physical Education and Wellness (K-6). This team will continue developing resources and offering professional learning opportunities for teachers to collaborate and refine their own planning processes for the new curriculum—using both Board and Alberta Education resources allocated for the 2022-23 school year. Additionally, in the summer, a group of French Immersion teachers worked to ensure EIPS' newly developed resources were translated into French.

#### **Assessment Tools:**

Alberta's government has introduced mandatory literacy and numeracy screening assessments for all students in grades 1 to 3, beginning this school year. EIPS will also be assessing current Grade 4 students to support the Division's application for extended learning loss funding from the province. All EIPS students, grades 1-4, will participate in these assessments—grades 2-4 students started in September, Grade 1 students start in January 2023. Schools will use results of the assessments, and STAR results, to plan and guide intervention programming throughout the school year, as needed.

### **UPCOMING EVENTS AND IMPORTANT DATES**

October 10	Thanksgiving Day (schools are closed)
October 19	Your Future: Post-Secondary and Career Fair
November 2	Early Dismissal
November 8-12	Fall Break (schools are closed)

***You can also join COSC on Facebook*** to share information and ask questions with other school councils. To join the group, visit <https://www.facebook.com/groups/471089089934102/>.

Additional information from the Oct. 5, 2022 meeting is available at [www.eips.ca](http://www.eips.ca). The next meeting takes place on Nov. 2, 2022. We look forward to seeing you there.

### 9) Questions for Administration

- How do you support parents
  - Hawk's view resources, school council, website for resources
  - Please let us know what else you need/want and we will continue to find resources for you

### 10) Motion to close – 6:41

Motion- Rejeita Kumar  
Second – Colleen Miller-Helwig