

F.R. Haythorne (FRH) Junior High School

School Council Meeting

Wednesday, January 17, 2024

Attendance:

Aaron Tuckwood - Acting Principal	Mark Wever - Assistant Principal	Rejeita Kumar - Chair, Grade 8 Parent	Guy Martin - Grade 8 Parent
Brad Smilanich - Assistant Principal	Melanie Jimmy - Family-School Liaison Worker	Charmyn Thompson - Secretary, Grade 8 Parent	Cynthia Cassidy - Grade 7 Parent
Trina Boymook - EIPS Trustee	Drie Suelzle - Grade 7 & 9 Parent	Ken Wlos - Bev Facey Principal, RE: Advanced Placement Program	Adam Lawlor - Bev Facey staff, RE: Advanced Placement Program

1) Call to order/introductions - 6:01 p.m.

Principal Lana Lastiwska on leave. Former FRH principal, Aaron Tuckwood is now acting principal.

2) Land and People Acknowledgement

3) Approve Minutes from last meeting (November 15, 2023):

- a) Approved - Charmyn Thompson
- b) Seconded - Rejeita Kumar

4) Approve agenda (additions/deletions):

Bev Facey representatives speaking on behalf of their Advanced Placement program will be item 5 on agenda out of consideration of their time.

- a) Approved - Rejeita Kumar
- b) Seconded - Charmyn Thompson

5) Bev Facey Advanced Placement (AP) Capstone Diploma Program, information sharing

- Bev Facey Principal Ken Wlos and staff member - Adam Lawlor, came to share information regarding the AP Program offered at Bev Facey.
 - The AP courses are highly valued in post secondary submission applications.
 - The goal of the AP courses are for willing and academically prepared students to obtain University level knowledge while still in high school.
 - Bev Facey is proud to be one of only 60 schools in Canada to offer this program
 - A student may take one course they are passionate about, or a full selection of AP classes
 - A student may not only achieve an Alberta High School Diploma, but an AP Capstone Diploma.
 - Info night on this program held at Bev Facey on January 25, 2024.
- Bev Facey football info night is February 1st, 2024.
 - Open House is on Tuesday, February, 13th, 2024.

6) Trustee Report

Trina Boymook, EIPS Trustee

The Board accepted Trustee Jim Seutter letter of resignation at our November 30 Board meeting, due to him being disqualified under the Education Act when his moved outside his ward into Sherwood Park. At this meeting, the Board has decided not to hold a byelection due to cost. The Education Act does not require byelection if there is only one vacancy on the Board. The remaining members of the Board will collectively serve the residents south of the Wye Road. His appointments have been reassigned to other Trustees.

Thank you to those who participated at the School Assurance Reviews in November. After meeting with all schools and reviewing the Annual Education Results Report, we are happy to say that our PAT and DIP results indicate we have returned to similar to our pre COVID results.

The Board approved a new Division Alternative Program at our December 14 Board

meeting. The Sports for Life alternative program will be located at Cloverbar Junior High.

Late November, Alberta Education announced it would allocate an additional \$30 million to support enrollment growth across all school divisions. This resulted in EIPS receiving an additional \$569,000 in funding. At a special meeting on January 11 the Board approved the allocation of these funds to schools based on feedback received from principals through their feeder groups.

In the fall budget the Board allocated \$101,000 from reserves for Leveraging Student Achievement. The funds will be targeted at high risk junior high students in the areas of literacy and numeracy intervention.

The French Immersion recommendation will be coming forward at the Board's January 25 Board meeting. Those that will be impacted by the recommendation will receive an email Monday, January 22 at noon. The Superintendent will be providing information about what has led to her recommendation in a brief video. I encourage those that receive the email to watch the video. Anyone who would like to give delegation at the Board meeting should refer to section 10 of Policy 7 Board Operation.

In preparation for registration for the 2024-25 school year, various alternative program information sessions have been organized throughout January. High School open houses will be held Feb 6-15.

- o Next Step Feb 6,
- o Bev Facey Feb 13, and
- o Salisbury Feb 15.

Registration will begin Feb 8. Current students have until Feb 21 to complete their registration. Ardrossan El, Ardrossan Jr/Sr and Davidson Creek have closed boundaries for the 2024-25 school year.

7) Administration Report

Aaron Tuckwood , Principal:

Honours Program Applications

- January 15-26, 2024
- Information on Hawks View (accessed via school website)
- Division has been sending information via email to the parent base of these eligible students.
- See division website for more details.
- School hosting the program has been F.R. Haythorne but as of this date, the school hosting the program has not been determined. If your child has been tentatively accepted into the program, but you do not wish to change schools (if that be the case), you can opt out during online registration for next year's (2024-25) school term on Permission Click (February 8th - 21st, 2024).

Mark Weaver, Assistant Principal:

- 2024-25 school fees are being determined with opportunity for parental feedback via survey forthcoming
 - Administration has met to determine the increase/decrease/status quo and removal of fees to the long list of considerations
 - An increase from \$5 to \$10 for each grade 9 student for their grade 9 farewell activities
 - Band, foods and construction see a 5% increase as well as CTF's (Career and Technology Foundations)
 - Cost recovery for noon hour supervision
- Student computer upgrades
 - Over Christmas break new student computers were delivered and delegated throughout the school - library, computer lab, sewing and fashion room. The previous computers did not support the upgrade to Windows 11

- Library Lighting
 - New dimmable lighting replaced the piercing orb of light from the previous source. The school paid for this upgrade from it's IMR account (Infrastructure, Maintenance and Renewal)

- School Council Meeting minutes on school website

Principal Lastiwka has brought forward a motion to post meeting minutes for viewing on the school website as “Unapproved” prior to being “Approved” at the following school council meeting.

Approved: Rejeita Kumar

Seconded: Charmyn Thompson

- Semester 2 option changes
 - With the support of parents, students may request an option change after the first 6 day schedule cycle/rotation.

Brad Smilanich, Assistant Principal:

- Athletics
 - Girls and boys basketball season is shaping up with strong teams.
 - Teachers have stepped up to coach the developmental basketball teams to ensure their viability. Volunteers were hard to come by.

8) Staff Reports

Melanie Jimmy, Family-School Liaison Worker:

- 8 families in need were able to reach out and obtain food donations, gift cards, and staff donations over the Christmas season.
 - It was discussed during the meeting, suggesting an earlier start to campaign for support of our school families, and promote generosity and youth involvement in stewardship.

- Cynthia Cassidy shared that she had experienced where a school community's generosity hit some legal issues with donation, prompting further consideration to explore this potential issue.
- Principal Lana Lastiwka reached out via the Hawks View in December, which got the attention of those requiring a helping hand.

9) **Review Parent Council \$500 Grant Application**

Charmyn Thompson, applied on behalf of the 2023-24 council. The use of the monies will be reviewed and decided upon upon further consultation.

10) **COSC Report**

Below is a brief overview of what took place at the last COSC meeting on Jan. 10, 2024.

KEY AGENDA TOPICS

- **ASCA update**
- **Caregiver Education Series**
- **School Council Engagement Grant: Extended application deadline**
- **COSC Operating Procedures update**
- ***Annual Education Results Report 2022-23***
- **Mental Health Strategic Plan: Reset rooms**
- **COSC Sharing**
 - Assurance reviews
 - Work session planning

ASCA UPDATE

The [Alberta School Councils' Association](#) (ASCA) is the provincial organization for families on school council. Below may be of interest to COSC members:

- [Submit](#) a resolution for change in K-12 education. Resolutions will be discussed at the ASCA Annual General Meeting (AGM). Deadline to submit is January 15.
- ASCA is pleased to announce the return of its [Awards Recognition Program](#). Deadline to submit nominations is February 1.
- ASCA learning [opportunities](#) and [supports](#) can be paid for using the \$500 Alberta School Council Engagement grant. Workshops are offered online, scheduled weekly throughout the year.
- The [ASCA Conference and AGM](#) will be held April 26-28, 2024.

- The Board of Directors election will happen at the AGM on April 28.

CAREGIVER EDUCATION SERIES: January

Alberta Health Services hosts a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, depression and technology, while teaching leadership skills, communication, resiliency and more. [Learn more](#)

COSC OPERATING PROCEDURES UPDATE

Since an update was made to [EIPS Board Policy 2: Role of the Board](#), COSC liaison Emma Small created an updated version of the COSC Operating Procedures reflecting this change after speaking with the COSC executive. In addition, other minor changes included switching "district" to "Division," stipulating that the *School Act* is now the *Education Act* and grammatical edits. This updated version has not been posted to the website yet and is available in the [January COSC meeting package](#). If you'd like to see the document with tracked changes and suggest any edits, contact [Emma Small](#) if you haven't already done so by January 19. Once finalized, the EIPS website will be updated with the new version.

SCHOOL COUNCIL ENGAGEMENT GRANT: Extended application deadline

The application for the School Council Engagement Grant has been extended to January 31. On November 2, school councils should have received the application to the email they provided in the contact form. If you didn't receive this email or want more information, contact [Emma Small](#).

ANNUAL EDUCATION RESULTS REPORT 2022-23

EIPS Associate Superintendent Ryan Marshall discussed the [EIPS Annual Education Results Report 2022-23](#) and its [overview](#). He explained the purpose of the document, what's changed in its design from last year and went through some of the data for the Division's goals and priorities. For the overview, he explained the layout, noting which information is from the 2022-23 school year versus the 2023-24 school year. Each school in the Division will receive a physical copy of the full report and several printed copies of the overview. Both documents are available online.

MENTAL HEALTH STRATEGIC PLAN: Reset rooms

EIPS Director of Specialized Supports Marcus Reed and Mental Health Advisor Mardi Hardt presented on the reset rooms initiative from the Division's Mental Health Strategic Plan. They spoke on how stress can be measured, and how a comfortable stress level varies from person-to-person. They provided a Steadying Strategies Checklist to COSC members in person and in the [January COSC meeting package](#) online. Hardt expressed she'd be more than happy to provide a workshop on stress to school councils and their schools, based upon scheduling availability.

COSC SHARING: Assurance reviews

COSC Chair Kendra Roemer asked COSC members about their experiences at the school assurance reviews. The reviews were informative and valuable, and everyone found the removal of a time constraint improved the experience.

COSC SHARING: Work session planning

COSC Chair Roemer discussed the idea for work sessions at COSC from the meeting in November. She has reached out to ASCA to see if a representative would like to present at COSC about what the organization offers to schools and how they can help. COSC member Krista Scott suggested adding an appendix to the COSC Operating Procedures about running a school council, including regular agenda items to include in meetings over the course of a school year and timely conversations to have as school councils. Scott also suggested creating a subcommittee for this purpose. If you're interested in joining this subcommittee, contact [Emma Small](#).

UPCOMING EVENTS AND IMPORTANT DATES

- January 15: [Division High School Information Session](#)
- January 17: [French Immersion Registration Information Session](#)
- January 24: [Logos Christian Program Information Session](#)
- January 25: [Advanced Placement Information Session](#)
- January 29: [Sport for Life Information Session](#)
- January 30: [Ukrainian Language and Culture Program Information Session](#)
- January 31: Professional Learning Day (schools closed to students)
- February 1: Second semester begins
- February 1: Kindergarten registration 2024-25 opens at 9 a.m.
- February 1: New student registration 2024-25 opens at 9 a.m.
- February 6: [International Baccalaureate Programme Information Session](#)
- February 7: Early dismissal
- February 8: Returning student registration 2024-25 opens at 9 a.m.
- February 8 and 9: North Central Teachers' Convention (schools closed to students)

You can also join [COSC on Facebook](#) to share information and ask questions with other school councils.

Additional information from the Jan. 10, 2024 meeting is available at www.eips.ca. The next meeting takes place on Feb. 7, 2024. We look forward to seeing you there.

Kind Regards,



Emma Small

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11) Meeting adjourned at 7:17 p.m.